

**TIDEWATER REGIONAL
LOCAL HUMAN RIGHTS COMMITTEE – Two Member Sub-Committee
July 23, 2013
MINUTES**

Members Present

Rosalyn Wiggins, LHRC Member

Janet Martin, LHRC Acting Chairperson

Others Present

Dana Gillentine, Risk Manager-Kempsville Center for Behavioral Health

Jacqueline Abbott, Director of Risk Management and Performance Improvement-Harbor Point BHC

Jennifer Kelly, R.N., Director of Nursing-Harbor Point Behavioral Health Center

Marie Henrich, Office Manager-Harbor Point Behavioral Health Center

Reginald Daye, Regional Advocate-DBHDS

Paula Harr, Director of Quality Management Services, First Home Care

Fran Neaves, Director of Performance Improvement, Virginia Beach Psychiatric Center

Marquis Norton, Clinical Supervisor, First Home Care

Kenya Ratliff, Day Treatment Supervisor – First Home Care

I. CALL TO ORDER

The Local Human Rights Call Meeting was called to order at 8:35 a.m. as a two-member subcommittee.

II. REVIEW OF MINUTES

None

III. PUBLIC COMMENTS

None

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

- A. Election of Officers (Chair, Vice Chair and Secretary) – Deferred to next scheduled committee meeting.
- B. Harbor Point BHC – Variance Renewal to the Community Regulations – Ms. Abbott submitted the revised Matrix Level System. “Clinical Team” is defined to include at a minimum the individual therapist and Lead Mental Health Technician; the Therapeutic Contract must be signed by resident and staff; residents who exhibit the following behaviors: not attending school, group or other activity; positive drug screen and tattooing/piercing behaviors must be seen by a therapist or attending psychiatrist; contract amounts decreased for populations who showed difficulty following the Matrix

due to age or cognitive disability. Although contract amounts were amended for these populations, all behaviors remain consistent with the original Matrix. Mr. Daye pointed out that in the glossary of terms “grievance process” cannot be a dual system and this information must be corrected prior to submitting to the State Human Rights Committee. Ms. Abbott will revised and resend to Mr. Daye.

Variance renewals/requests for SLP and Time-Out were deferred to the next scheduled meeting where a quorum would be met.

VI. STANDING REPORTS

A. General Information

B. Regional Advocate Update – Mr. Daye thanked everyone for utilizing the CHRIS System and if problems are encountered to contact Margaret Walsh. If Ms. Walsh is unable to assist she can direct the information to an information technology staff. Mr. Daye informed the providers that if the system goes down they must resort back to faxing their abuse and complaint information to his office and when access to the CHRIS System is up and running again then they must resort to entering the information. Mr. Daye informed the providers that all serious incidents and death are to be reported in CHRIS. If you have any problems entering this information in CHRIS, you should contact Chanda Braggs, Assistant Director, of Licensure at the Virginia Department of Behavioral Health and Developmental Services. Mr. Daye announced that the State Human Rights Committee is setting up a sub-committee to develop a quarterly and annual report that can be obtained from CHRIS that can be submitted to the Tidewater Local Human Rights Committee.

OVERVIEW OF ALLEGATIONS

LOCATION	APRIL	MAY	JUNE
VBPC			
Harbor Point BHC	53	56	33
Kempsville Center			
Oyster Point Academy	7	0	2
Mental Health Support	1	0	0
Brighton Elementary Day Tx	0	1	0

SECLUSION AND RESTRAINT REPORTS (S=SECLUSION, MR=MECHANICAL, PR=PHYSICAL, CR=CHEMICAL)

LOCATION	APRIL	MAY	JUNE
VBPC	S=0 MR=1 PR=2 CR=0	S=4 MR=6 PR=8 CR=0	S=0 MR=1 PR=5 CR=0
Harbor Point BHC	PR= 74 S=0	PR=76 S=0	PR=40 S=0
Kempsville Center			
Oyster Point Academy	0	0	0

Virginia Beach Psychiatric Center reported no changes in their licensure status. Ms. Neaves reported they have a new CEO. Mr. Daye requested this information sent in writing to his office.

First Home Care reported no changes in their licensure status. Ms. Harr reported that a letter was sent to licensing requesting to relocate Foundation House and to add a third building for day support services.

The Kempsville Center for Behavioral Health reported no changes in their licensure status.

Harbor Point Behavioral Health Center had a licensure review on April 22-24, 2013. There is no change to their licensure status.

CLOSED SESSION:

Ms. Wiggins made a motion that the committee go into Executive Session, pursuant to Virginia code 2-2-3711A (4) for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Harbor Point Behavioral Health Center and Kempsville Center for Behavioral Health pursuant to the regulations.

Action: Second was made by Ms. Martin. All members voted in favor of the motion.

Reconvene in Open Session: Upon reconvening in Open Session, Ms. Martin and Ms. Wiggins of the Tidewater Regional LHRC certified to the best of their knowledge that only public matters exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session, as referenced above, were discussed in accordance to Virginia Code 2-2-3711A (4).

Motion: Ms. Martin requested Harbor Point BHC follow up and report back on incident #137 (delay in treatment of resident elbow when resident initially reported the complaint); Harbor Point BHC to write up grid function (level system) and rewrite the policy on resident grievances so that it is not a dual policy. Ms. Swanston seconded this motion.

VI. STANDING REPORTS

There were no standing reports submitted to this LHRC Call Meeting.

VII. NEXT SCHEDULED MEETING

April 30, 2013 – 8:30 a.m. at Harbor Point Behavioral Health Center

VIII. ADJOURNMENT

There being no further business to discuss, Ms. Martin made the motion to adjourn. Ms. Wiggins seconded the motion. The meeting was adjourned at 10:30 a.m.

RESPECTFULLY SUBMITTED:

Marie Henrich, Office Manager
Recording Secretary

Janet Martin, LHRC Chairperson

